

## Application Guideline

### Value Added Services - Request for DUNS Number

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## Introduction

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This form is intended to clarify submission requirements and does not need to be submitted to DMCC. Established in 1963, Dun & Bradstreet's Data Universal Numbering System, commonly known as the D-U-N-S Number, is a unique global business identification system that identifies, validates, and links to more than 240 million businesses worldwide.

The D-U-N-S Number is a nine-digit non-indicative numbering sequence and is assigned at the lowest organizational level, i.e. business locations with a unique, separate, and distinct operation.

In UAE, DUNS number is issued exclusively by Dun & Bradstreet's local partner CRIF Gulf DWC LLC (CRIF). DMCC licensed companies can request for DUNS number through DMCC Member Portal.

## Services to Select on DMCC Member Portal

Go to Value Added Services - DUNS Number

## Steps

1. Log on to the company's portal account, click on Value Added Services menu and then click on DUNS Number service request.
2. Fill in the fields with your license number, email address and contact details and save.
3. Finally submit the service request to proceed.

## Policy

- DMCC licensed companies can request online for D-U-N-S number if they have at least one active license.
- The D-U-N-S number is issued at the company level, which means that companies with multiple licenses will have the same D-U-N-S number.
- In order to process the application for DUNS Number, DMCC will share the following information of the applicant company with Dun & Bradstreet UAE (CRIF Gulf DWC LLC):
  - Company Name
  - Primary Email Address
  - Primary Contact Number

- License Activity
- Number of Company Shareholders
- Number of Company Employees
- Setup Type
- Registration Number
- Registration Date
- Service Request Number
- Operating Name
- Company P.O. Box
- Registered Address of DMCC Company as per Trade License
- Names of Director, Manager, Secretary & Legal Representative of the Company

## Terms & Conditions

Access to and use of the services of CRIF Gulf DWC LLC (CRIF) is subject to acceptance of the CRIF terms and conditions (**Terms and Conditions**). By accessing, using or obtaining any content, products, or services from CRIF through the DMCC member portal, you agree to be bound by these Terms and Conditions. If you do not accept all of these terms, then you must not give your consent. These Terms and Conditions govern the relationship between you and CRIF. DMCC is not the source or supplier of the services requested, and acts solely as an introducer for such services.

Your use of the CRIF services is at your sole discretion and risk. DMCC makes no representations, warranties or guarantees, whether express or implied that the CRIF information and content is accurate, complete and up-to-date. Neither DMCC nor any other DMCC entity or affiliate accepts any responsibility for any loss which may arise from acceptance of the Terms and Conditions.

To view the CRIF Terms & Conditions click [here](#)

## Output

Upon completion and submission of request:

- A new license will be generated in the service request, which will display the DUNS number on it.
- The new license will be downloaded from the SR documents under the same service request.

## Further Information

- Visit our website at [www.dmcc.ae](http://www.dmcc.ae) or contact us at 600 54 DMCC (600 54 3622) or +971 4 424 9600.