

APPLICATION GUIDELINE 2.2.6.4

COMPANY SERVICES - REQUEST FOR CHANGE OF OPERATING NAME

This form is intended to clarify submission requirements and does not need to be submitted to DMCC.

According to the implementing regulations and memorandum and articles of association a DMCC Company may request to change its name.

Policy

DMCC Authority reserves the right to request additional documents at any stage of the process.

New proposed name shall be reserved by DMCC.

SERVICE TO SELECT ON DMCC MEMBER PORTAL

Go to Company Services - Amendment Services - Name Change - Change operating name

REQUIREMENTS

Fill in the application form on DMCC member portal.

Once name is approved, the following documents must be submitted.

Original	Copy	Documents	Remarks
!		Shareholders' resolution	Mentioning the approved new operating name
!		Board Resolution from the parent company	Should be notarized and attested or signed in the presence of DMCC related staff by the authorized signatory upon presentation of a notarized certificate of incumbency confirming authority
!		Justification letter	To be provided online while raising the service request.

!		NOC from third party authorities for regulated activities.	
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OUTPUT

Upon completion of all requirements DMCC shall:

- Update the company register
- Issue amended e-license

FURTHER INFORMATION

- Please visit our website at www.dmcc.ae, or email CustomerCare@dmcc.ae
- Contact us at 800 DMCC (3622), or +971 4 4249600