

APPLICATION GUIDELINE 2.1.9

COMPANY SERVICES - REQUEST FOR TRUE COPY/ATTESTATION OF COMPANY DOCUMENTS

This form is intended to clarify submission requirements and does not need to be submitted to DMCC.

According to the implementing regulations and memorandum and articles of association a DMCC company may request for true copy of company documents or attestation of documents.

SERVICE TO SELECT ON DMCC MEMBER PORTAL

Go to Company Services - Official Communications - Attestation Services - Select desired

POLICY

DMCC Authority reserves the right to request additional documents at any stage of the process.

REQUIREMENTS

Fill in the application form on DMCC member portal.

| Original | Copy | Documents | Remarks |
|----------|------|------------------------------------|----------------------|
| ! | | Board resolution or other document | For attestation only |

OUTPUT

Upon completion of all requirements DMCC shall:

- Stamp true copy on document requested OR
- Attest and return the original submitted

FURTHER INFORMATION

- Please visit our website at www.dmcc.ae, or email CustomerCare@dmcc.ae
- Contact us at **800 DMCC(3622)**, or **+971 4 4249600**